

**Parkland College  
Student Services Center  
Champaign, Illinois  
CDB Project Number 810-074-017  
October 7, 2013  
1:00 p.m.**

**Fine Art Review Committee Meeting Minutes**

**Attendees**

Mike Ross, Illinois Arts Council  
Robin Hall, Champaign County Board  
Stacey Gross, Champaign County Board  
Jerry Johnson, Perkins and Will  
Jim Zimmer, Illinois State Museum  
Linda Moore, Parkland Community College  
Denise Seif, Parkland Community College  
Joan Stolz, Parkland Community College  
Tim Wendt, Parkland Community College  
Jim Bustard, Parkland Community College  
Jan Simon, Parkland Community College  
Linda Norbut Suits, Capital Development Board

- Ms. Suits began the meeting at 1:05 p.m. by distributing the sign-in sheet.
- Introductions were made and the legislation that governs the program was explained and who the voting members are.
- Ms. Suits explained the contracting process and the format for the final selection FARC meeting.
- Ms. Suits presented the portfolio book with all of the artists interested in the project.
- Ms. Suits handed out the scoring sheet explained that it is not a formal document but is for the convenience of the committee members to assist with the selection.
- Mr. Jacobs and Ms. Moore gave a brief explanation of the space that will house the art, the preferred locations, and how the space will be used.

- Ms. Suits explained the pre-proposal meeting that the A/E, user, CDB project manager, and artists attend so that the technical aspects of the project can be explained.
- Ms. Suits reviewed the project budget and discussed the selection criteria with the committee.
- Ms. Suits explained the maintenance manual that the artist will be required to create for Parkland College that will describe the proper care of the artwork.
- The committee began reviewing the portfolio materials. After discussing the merits of each artist the committee selected the following three artists to be placed under contract to create specific design proposals for the project.
  - Lynn Basa
  - Amir Nour
  - Ann Coddington Rast
- The meeting adjourned at 2:30 p.m.